

Request for Quotation (RFQ)

MyLearnAdFriend

Date of return:
12:00 on 22 April 2017

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Introduction

Introduction

Tenderers are invited to submit a quote for 3 phases of development for MyLearnAdFriend. Each phase will require web design and development and it is expected that all phases will be completed by October 2018.

The requirements are explained in more detail in the Requirements section.

MyLearnAdFriend

MyLearnAdFriend creates e-learning software for direct sale to businesses and organisations across all sectors.

These e-learning solutions are interactive training systems; containing immersive content with an optional integrated advertising functionality.

Instructions to Tenderers

Introduction

These instructions are designed to ensure that all Tenderers are given equal and fair consideration.

It is important therefore that you provide all the information asked for in the format and order specified.

Copyright

The contents of this tender request and any documentation issued by MyLearnAdFriend for the purpose of submitting a tender should be treated as Commercial in Confidence.

Timetable

The below table sets out the procurement timetable. This should be treated as a guide and MyLearnAdFriend reserves the right to change the timetable at any stage.

Date	Stage
13 April 2017	RFQ Issued
19 April 2017	Deadline for Tenderers to submit any questions for clarification
22 April 2017	Deadline for tender response
1 May 2017	Contract Award

Submission

All quotes should be submitted via email to info@mylearnadfriend.co.uk by **12:00 on 22nd April 2017**. All tenders received after this deadline or submitted through the wrong channels will be rejected.

The following items should be included in your submission:

Clarification

Any clarification questions regarding the RFQ should be submitted by email to info@mylearnadfriend.co.uk before the date specified in the table above. Answers to questions will sent back via email and will not be published online.

MyLearnAdFriend reserves the right not to respond to a request for clarification where it considers that the answer to that request would or would be likely to prejudice its commercial interests.

MyLearnAdFriend reserves the right to require the Tenderer to clarify its RFQ in writing/presentation and/or provide additional information.

Evaluation

The submissions will be evaluated ...

Requirements

Specification

The project will be delivered in three phases, each of which is detailed below.

Phase 1

The MyLearnAdFriend online eLearning platform is a bespoke solution developed in Django, a Python framework.

Currently, new courses need to be added by an administrator. This includes:

- Creating courses
- Creating modules
- Creating pages of eLearning material
- Adding self assessment questions
- Adding course exam questions
- Creating and uploading course certificates

In this phase the MyLearnAdFriend platform will be modified so that an end user can sign up and create an entire course with minimal technical knowledge or input from MyLearnAdFriend staff.

The end product will allow:

- Both accredited and unaccredited courses to be developed, delivered and tested on-line;
- Organisations to purchase (via PO) and manage courses;
- Individuals to select and then purchase courses (via Paypal);
- To design and develop 4 sector specific NOCN Apprenticeship Health and Safety courses, each of which will include a 360 Risk Assessment activity, self assessment and final test. The 360 Risk Assessment activities will need to be created by the tenderer.

Phase 2

Adapt the original mylearnadfriend software into an on-line Training and Assessment Tool and the re-branding of the customer facing e-commerce site to promote said tool and supporting services.

Phase 3

The development of an End Point Assessment Tool in Django.

This should include:

- A customer facing website to promote and sell the tool. This should allow online signup and payment.
- An end point assessment tool which should:
 - Allow a customer to create an online exam. The exam should:
 - Support various types of question: multiple choice, fill in the gaps
 - Have no limit on the number of questions
 - Questions should be randomised each time a user sits the exam
 - An exam should be timed - the time should be customisable per exam
 - The customer should be able to set a pass mark per exam
 - The customer should be able to specify whether resits are enabled, and how many resits a user would be allowed
 - Create a certificate
 - Be able to invite users to take the exam
 - Copy and paste email addresses
 - Upload users via CSV
 - Send email invites
 - Give the user the ability to brand the system by uploading their logo and changing the colour scheme
 - Include a comprehensive reporting system